



**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
LA PUENTE VALLEY COUNTY WATER DISTRICT**

A regular meeting of the Board of Directors of the La Puente Valley County Water District was held on Monday, July 23, 2018, at 5:30 p.m. at the District office, 112 N. First St., La Puente, California.

Meeting Called to Order:

President Rojas called the meeting to order at 5:30 p.m.

Pledge of Allegiance:

President Rojas led the meeting in the Pledge of Allegiance.

Directors Present:

William Rojas, President; John Escalera, Vice President; Charles Aguirre, Director, David Hastings, Director; and Henry Hernandez, Director.

Staff Present:

Greg Galindo, General Manager; Gina Herrera, Office Manager and Roland Trinh, District Counsel.

Others Present:

Al Contreras from USGVMWD.

Public Comment:

Mr. Contreras wanted to say hello and that he was happy to be here.

Adoption of Agenda:

President Rojas asked for the approval of the Agenda.

Motion by President Rojas, seconded by Director Hastings, that the Agenda be adopted as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

Consent Calendar:

President Rojas asked for the approval of the Consent Calendar.

A. Approval of the Minutes of the Regular Meeting of the Board of Directors held on July 9, 2018.

Motion by Director Aguirre, seconded by President Rojas, to approve the Consent Calendar as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

Financial Reports:

A. Summary of Cash and Investments as of June 30, 2018.

Motion by President Rojas, seconded by Director Hastings, to receive and file the Summary of Cash and Investments as of June 30, 2018, as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

B. Statement of the District's Revenues and Expenses as of June 30, 2018.

- Mrs. Herrera provided a summary of the Statement of Revenues and Expenses for the District and explained the budget to date balances for various accounts.
- Mr. Galindo presented a proposed revised format to the monthly Statement of Revenues and Expenses that better delineates operating revenue from water rates and charges and operating revenue from non-water rate sources, such as management fees and labor reimbursement. He added that staff will be utilizing the new format beginning next month.

Motion by Vice President Escalera, seconded by Director Aguirre, to receive and file the Statement of the District's Revenues and Expenses as of June 30, 2018, as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

C. Statement of the City of Industry Waterworks System's Revenues and Expenses as of June 30, 2018.

- Mrs. Herrera provided a summary of the Statement of Revenues and Expenses for the City of Industry Waterworks System and explained the budget to date balances for various accounts.

Motion by President Rojas, seconded by Director Aguirre, to receive and file the Statement of the City of Industry Waterworks System's Revenues and Expenses as of June 30, 2018, as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

Action/Discussion Items:

A. Consideration of Approval of President William Rojas's Attendance at Board Meetings of the Consolidated Oversight Board for the First Supervisorial District of Los Angeles County.

- Mr. Galindo summarized his memo on this item that was provided in the Board Meeting Agenda Packet. He stated that the District is a taxing entity in the First Supervisorial District of Los Angeles County, thus the District has a financial interest in the actions of the Oversight Board. He added that Mr. Rojas's participation on the Oversight Board would further the interests of the District.

After discussion, it was motioned by Vice President Escalera, seconded by Director Hernandez, to approve President Rojas' attendance at the Board Meetings of the Consolidated Oversight Board for the First Supervisorial District of Los Angeles County.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

B. Consideration of Investments of the District's Reserve Funds.

- Mr. Galindo summarized his memo on this item that was provided in the Board Meeting Agenda packet.

After discussion, it was motioned by President Rojas, seconded by Director Hernandez, to approve the Transfer of \$153,000 of the District Reserve Funds to the District's Local Agency Investment Fund (LAIF) Account.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

C. Consideration of a Customer Water Forum on Proposed Water Rate Adjustments.

- Mr. Galindo summarized the staff report on this item that was provided in the Board Meeting Agenda Packet.
- Mr. Galindo added that staff prefers to host the Customer Water Forum on August 8, 2018, in the District's Board Room.

After some discussion, motion by President Rojas, seconded by Director Hastings, to approve the date and time for the District Customer Water Forum on Water Rates and to authorize Staff to organize the Forum on Wednesday, August 8, 2018, at 6 p.m. in the District's Board Room.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

D. Consideration of Increase to the District's 2018 Capital Budget by \$120,000 for Additional Costs Related to the Banbridge Pump Station Retrofit Project.

- Mr. Galindo summarized a portion of the staff report that was prepared for this item and for Action Items E and F that was provided in the Board Meeting Agenda Packet.
- Mr. Galindo explained the variances that staff anticipates by the end of the year from the District's 2018 Capital Budget.

After further discussion, motion by Director Aguirre, seconded by President Rojas, to approve the Amendment to Increase the District's 2018 Capital Budget by \$120,000 for additional expenses related to the Banbridge Pump Station Project.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

E. Consideration of Proposal from Doty Bros. for the Installation of a Packaged Pump Station and Piping for the Banbridge Pump Station Retrofit Project.

- Mr. Galindo summarized a portion of the staff report that was prepared for this item and for Action Items D and F that was provided in the Board Meeting Agenda Packet.
- Mr. Galindo also provided some specific information on the design of the retrofits of the pump station and the benefits of the project.
- Mr. Galindo further explained the process of acquiring bids and the difference in bids.
- There was some discussion regarding the design of the project and how it will benefit the District's Zone 3.

After further discussion, motion by President Rojas, seconded by Director Hastings, to authorize the General Manager to enter into an agreement for the installation of a Packaged Booster Pump System and Piping for the Banbridge Pump Station Retrofit Project as set forth in the proposal from Doty Bros. Construction Company for an amount of \$69,796.00.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

- F.** Consideration of Proposal from Hunter Electric for the Installation of Electrical Equipment for the Banbridge Pump Station Retrofit Project.
- Mr. Galindo summarized a portion of the staff report that was prepared for this item and for Action Items D and E that was provided in the Board Meeting Agenda Packet.

Motion by Director Hastings, seconded by Director Hernandez, to authorize the General Manager to enter into an agreement for the installation of electrical equipment for the Banbridge Pump Station Retrofit Project as set forth in the proposal from Hunter Electric for an amount of \$13,987.65.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

- G.** Consideration of Proposal from Ready Artwork for the Preparation of a Public Education Motion Graphic Video on Groundwater Treatment.
- Mr. Galindo summarized the staff report that was prepared for this item that was provided in the Board Meeting Agenda Packet. He added that the cost of the video will be reimbursed by Northrop Grumman since it will help educate the District's Customers on how the District's current treatment system works and how the PVOU IZ Treatment Facility will work and the effort that goes into ensuring the water is and will be safe to drink.

Motion by President Rojas, seconded by Director Hastings, to authorize the General Manager to enter into an agreement for the preparation of a Public Education Motion Graphic Video on Groundwater Treatment Work as proposed by Ready Artwork.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

- H.** Discussion Regarding the Preparation of a Proposition 218 Compliant Notice of Proposed Water Rate Adjustments.
- Mr. Galindo provided some background information on the District's last Prop 218 water rate adjustment notices. He also provided examples of other agencies' Prop 218 water rate increase notices.
 - Mr. Galindo also provided a proposal from CV Strategies on the preparation of the Prop 218 notice and other services.
 - Mr. Galindo asked the Board for direction on the style of the notice given the cost to prepare the notice in various graphic styles.
 - There was much discussion on the content of the notice and the different style options.
 - The Board provided direction to Mr. Galindo to prepare the notice in a simple and easy to read format at a more reasonable cost than the proposal from CV Strategies.

Discussion only, no action required.

Engineering & Compliance Manager's Report:

- Mr. Galindo summarized the Engineering and Compliance Manager's report that was provided in the agenda packet and provided additional information on the Recycled Water Project.

After further discussion, motion by President Rojas, seconded by Director Hastings, to receive and file the Engineering and Compliance Manager's Report as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

General Manager's Report:

- Mr. Galindo reported that the County Board of Supervisors did approve to put on the ballot for this November the partial tax for storm water for NPDES compliance. This tax would allow them to collect a certain amount per impermeable surface for each parcel in LA County. The average residential parcel would be about \$73 per year and could go up to tens of thousands of dollars for commercial property. He further explained the basis is that it could be used to fund projects that would help maximize storm water capture. He added that this will not solve our water issues or our long-term water supply in the basin regardless of how much water is captured. Rainfall on a regular basis is necessary to resolve that water supply need. It will however, assist with the funding to meet the requirements for NPDES compliance. He added that the San Gabriel Valley Water Association has not yet taken a position on the measure and is not sure if they will. Mr. Galindo will be providing more information on the measure in the coming months.

Other Items:

- A. Upcoming Events.
 - Ms. Herrera provided an update on the upcoming events in 2018. She confirmed with the Directors their plans to attend each of the next few events.
- B. Correspondence to the Board of Directors.
 - Included in the Board Meeting Agenda Packet.

Attorney's Comments:

Mr. Trinh had no comments.

Board Member's Comments:

- A. Report on Events Attended.
 - President Rojas reported that he attended 2 events; Training Class of the Los Angeles County Consolidated Oversight Board for the First Supervisorial District on July 10, 2018, in Los Angeles, Ca. and Meeting of the Los Angeles County Consolidated Oversight Board for the First Supervisorial District on July 23, 2018, in Los Angeles, CA.
- B. Other comments.
 - No other comments.

Future Agenda Items:

No future items.

Adjournment:

There is no further business or comment. The meeting was adjourned at 6:36 p.m.

William R. Rojas, President

Greg B. Galindo, Secretary